

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Opening Date: February 19, 2020

Closing Date: February 28, 2020

**SOCIAL WORKER
Criminal Division, Kent County**

Job Responsibilities and Duties: This Social Worker will provide professional social work services for the Criminal Division within the Victim/Witness Assistance Program in Kent County. Specific duties include but are not limited to notifying victims and witnesses of a criminal case status, court dates and results of hearings; interviewing victims/witnesses to ascertain case facts and identify individual needs; assisting with the prosecution of cases by educating the victims/witnesses about the criminal justice process and preparing them for trial; and making referrals through the use of community resources. assists

Minimum Qualifications:

Bachelor's degree in a Human Services related field and two years of human services experience; **or**

Associate's degree in a Human Services related field and three years of experience as a VSS with DOJ

Knowledge of the criminal justice system

Ability to interview and counsel

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources.

External Applicants: In order to be considered for this position, external applicants must submit Resume and the Delaware Department of Justice Application (please see link):

<http://attorneygeneral.delaware.gov/executive/hr/job-application/>

OR external applicants can mail Resume and the Delaware Department of Justice Application to:
Delaware Department of Justice, Human Resources, 820 N. French Street, 6th Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.